

2019-2020 技輔室業務總覽（簡易技術鑑價原理介紹）

疫學研究組 技輔室

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摘要

技輔室業務就其屬性大致區分為六大類，1.公文及公務電子郵件之收發及辦理 2.圖書室業務及獸醫相關刊物編輯及付印 3.研發成果管理及運用（研管窗口）4.辦理獸醫相關教育訓練、各類參訪及學術研討會 5.共通性、庶務性事務辦理、不定時上級交辦事項。

本次工作報告除了將依據上述業務概分進行內容報告外，並針對現行研發成果技術評價的原理進行簡單介紹。

Functional Overview of the Technical Service Office

S. T. Kuo

Abstract

The functions provided by the Technical Service Office are extremely complex. In general, its current load can be categorized as: (1) reception and processing of documents/emails ; (2) management of the library as well as editing and publication of technical reports ; (3) management and application of research and development results; (4) arrangement of veterinary continuing education and training, conferences, meetings, and the reception of various domestic and foreign visitors; and (5) management of general affairs and other occasional missions which cannot be categorized as the responsibilities of other divisions of this institute. In today's talk, we will give a brief introduction to the principle of technical appraisal for research outcomes.